

**NIEMANN-PICK DISEASE GROUP UK**

**CHARITY NO: 1061881**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE 8 MONTH PERIOD  
1 MAY TO 31 DECEMBER 2011**

**Board of Trustees:** Jim Green (Chairman)  
Janice Brooks  
Bill Owen  
Richard Rogerson  
Richard Brooks  
Dave Roberts  
Helen Carter  
William Evans

**Co-opted members:** Prof Frances Platt

**Secretary:** Bill Owen

**Treasurer:** Richard Brooks

**Bankers:** H S B C  
53 High Street, Grays, Essex RM17 6NH

**Independent Examiner:** Christopher Spalding C.A.  
James Anderson & Co, Chartered Accountants, Pentland Estate,  
Straiton, Edinburgh EH20 9QH

**Registered Address:** 11 Greenwood Close, Fatfield, Washington, Tyne & Wear NE38 8LR

**Charity Registration No:** 1061881

**Governing Document:** Constitution

**Report of the Trustees  
For the eight month period ended 31 December 2011**

The Trustees present their report and financial statements for the eight month period ended 31 December 2011.

**Change of Status**

During the period it was agreed by the trustees to change the status of the charity to become a company limited by guarantee. Clearance was obtained from the Charity Commission and the limited company Niemann-Pick Disease Group (UK) (Charity number 1144406, Company number 7775835) was incorporated on 15 September 2011. Operations were transferred to the limited company on 1 January 2012 together with all reserves at 31 December 2011 of £319,718.

The Charity Commission register indicates this charity is removed – AMALGAMATED at 17 January 2012.

**Structure Governance and Management***Governing Document*

Constitution

*Appointment & Recruitment of new Trustees*

All trustees and office bearers are elected at the AGM. They are volunteers and each takes on responsibilities within the Group to co-ordinate/support an aspect of the Group functions.

*Induction and Training of Trustees*

New trustees are briefed on their legal obligations, the contents of the Constitution, the board and decision making processes, the business plan and the recent financial performance of the charity. During the induction they will meet the other trustees and key members of staff.

*Structure*

The structure of the charity is governed by its constitution and its objects. The Group currently has three employees, known as the Executive Director, Information Officer and Families Officer. The Group also pays the full employment costs of a Clinical Nurse Specialist who is employed by the Central Manchester Foundation Trust.

The trustees and all the other supporters of the Group are volunteers.

The Trustees are directly responsible for the effective governance of the charity and for providing appropriate support and guidance and monitoring of all staff and activities. This is carried out in accordance with statutory guidance and legislation as provided by the Charity Commissioners. The Trustees meet on average four occasions a year with at least four additional teleconferences to review reports and to carry out management and financial reviews.

*Risk Management*

The Trustees are satisfied that the major risks to which the charity is exposed have been reviewed and procedures have been established to manage these risks.

**Objects of the Charity**

To relieve sickness amongst families afflicted by Niemann-Pick Disease and any distress which may arise therefrom. To advance the education of such families, interested parties and the general public in all matters concerning the disease as the committee may determine.

**Report of the Trustees (Continued)  
For the eight month period to 31 December 2011**

**Financial Review**

The surplus in the period of £851 includes a gain in the valuation of the endowment fund of £19,438.

**Review of Activities**

What the charity does and what has been achieved in the year is laid out in the charity's annual report of which these accounts form part.

**Legal and Administrative Details**

The information relating to Niemann-Pick Disease Group UK is contained on page 1.

**Trustees**

The Trustees who served during the year are shown on page 1.

**By Order of the Board of Trustees**

**D Roberts  
Trustee**

**25 January 2013**

I report on the accounts of the Charity for the eight month period ended 31 December 2011 which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3) (a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7) (b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Statement of Financial Activities**  
**For the 8 month period ended 31 December 2011**

	Notes	Unrestricted Fund £	Restricted Funds £	Endowment Fund £	Total Funds £	Total to 30 Apr 2011 £
<b>Incoming Resources</b>						
Voluntary income		71,737	8,200	-	79,937	95,783
Activities for generating funds		41,009	-	-	41,009	58,047
Investment income		5,411	-	-	5,411	7,830
Income resources from charitable activities		-	40,103	-	40,103	67,186
<b>Total Incoming Resources</b>	<b>2</b>	<u>118,157</u>	<u>48,303</u>	<u>-</u>	<u>166,460</u>	<u>228,846</u>
<b>Resources Expended</b>						
Cost of generating voluntary income		2,199	-	-	2,199	3,106
Costs of charitable activities		101,565	61,971	-	163,536	187,913
Governance costs		19,312	-	-	19,312	6,807
<b>Total Resources Expended</b>	<b>3</b>	<u>123,076</u>	<u>61,971</u>	<u>-</u>	<u>185,047</u>	<u>197,826</u>
<b>Net Incoming Resources before transfers</b>		( 4,919)	( 13,668)	-	( 18,587)	31,020
Gross transfers between funds		( 7,438)	7,438	-	-	-
Gain / (Loss) on revaluation of investment		-	-	19,438	19,438	3,211
<b>Net movement in funds</b>		<u>( 12,357)</u>	<u>( 6,230)</u>	<u>19,438</u>	<u>851</u>	<u>34,231</u>
<b>Balance brought forward 30 April 2011</b>		<u>109,070</u>	<u>13,628</u>	<u>196,169</u>	<u>318,867</u>	<u>284,636</u>
<b>Balance carried forward 31 December 2011</b>	<b>6</b>	<u>96,713</u>	<u>7,398</u>	<u>215,607</u>	<u>319,718</u>	<u>318,867</u>

**Balance Sheet**  
As at 31 December 2011

	Notes	31 Dec 2011 £	30 April 2011 £
<b>Fixed Assets</b>			
Investments – endowment fund	4	<u>215,607</u>	<u>196,169</u>
<b>Current Assets</b>			
Bank		<u>135,593</u>	<u>129,162</u>
<b>Creditors</b>			
Amounts falling due within one year	5	<u>31,482</u>	<u>6,464</u>
<b>Net Assets</b>		<u>319,718</u>	<u>318,867</u>
<b>Funds</b>			
Endowment fund		215,607	196,169
Unrestricted fund		96,713	109,070
Restricted funds		<u>7,398</u>	<u>13,628</u>
	6	<u>319,718</u>	<u>318,867</u>

The financial statements on pages 5 to 10 were approved and signed on behalf of the board of trustees on 25 January 2013.

D Roberts

Trustee

**Notes to the Financial Statements**  
**For the 8 month period ended 31 December 2011**

**1. Accounting Policies**

**a) Basis of Accounting**

The charity prepares its accounts on the historical cost basis and in accordance with the Statement of Recommended Practice 2005 – Accounting and Reporting by Charities.

**b) Incoming Resources**

Income is accounted for as received by the charity.

**c) Investments**

Investments are stated at their market value.

**d) Resources Expended**

All expenditure is included on an accruals basis and has been directly attributed to one of the financial categories of resources expended in the Statement of Financial Activities.

<b>2. Incoming Resources</b>	<b>Period 31/12/11 £</b>	<b>Year 30/4/11 £</b>
<i>Voluntary income</i>		
Membership	5	65
Donations received	47,547	60,712
Donations in kind	-	102
Conference income	32,385	34,904
	<u>79,937</u>	<u>95,783</u>
<i>Activities for generating funds</i>		
Fundraising income	41,009	58,047
<i>Investment income</i>		
Bank interest	83	81
Fixed interest fund distribution	5,328	7,749
	<u>5,411</u>	<u>7,830</u>
<i>Incoming resources from charitable activities</i>		
BBC Children in Need	12,431	12,236
Christmas card sales	-	167
Big lottery fund	27,672	54,783
	<u>40,103</u>	<u>67,186</u>
<b>Total Incoming Resources</b>	<u>166,460</u>	<u>228,846</u>



**Note to the Financial Statements**  
**For the 8 month period ended 31 December 2011 (Continued)**

<b>3. Resources Expended</b>	<b>Period 31/12/11 £</b>	<b>Year 30/4/11 £</b>
<i>Cost of generating voluntary income</i>		
Fundraising costs	2,199	3,106
<i>Cost of charitable activities</i>		
Helpline/family support	23,618	20,903
Research	2,402	5,412
Conference costs	33,636	28,861
Clinical Nurse Specialist & Clinical Research Nurse	38,554	69,708
Central office wages	26,338	39,743
Newsletters & leaflets	6,550	3,660
Other administration costs	19,564	17,973
Insurance & subscription	966	975
Bank charges	442	678
Travel costs	9,675	-
Upkeep computer	1,791	-
	<u>163,536</u>	<u>187,913</u>
The Clinical Research Nurse left the charity in November 2010.		
<i>Governance costs</i>		
Independent examiner's fee	720	672
Executive & management meetings	8,592	6,135
Legal fees	10,000	-
	<u>19,312</u>	<u>6,807</u>
<b>Total Resources Expended</b>	<u>185,047</u>	<u>197,826</u>
<b>4. Investments – Endowment Fund</b>		
Balance brought forward	196,169	192,958
Increase in value of investment	19,438	3,211
	<u>215,607</u>	<u>196,169</u>
Market value at 31 December 2011	215,607	196,169
Historical cost of investments held at 31 December 2011	<u>202,000</u>	<u>202,000</u>

The investment is 178,335 units in Schroders Charity Fixed Interest Fund and is held in the U.K.

**Note to the Financial Statements**  
**For the 8 month period ended 31 December 2011 (Continued)**

	Period 31/12/11 £	Year 30/4/11 £				
<b>5. Creditors</b>						
Amounts falling due within one year						
Accruals	31,482	6,464				
	<u>          </u>	<u>          </u>				
<b>6. Movement in Funds</b>						
	Balance 1/5/11 £	Transfers £	Incoming Resources £	Outgoing Resources £	Change on revaluation of investments £	Balance 31/12/11 £
<b>Endowment fund</b>	196,169	-	-	-	19,438	215,607
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Unrestricted fund</b>	109,070	( 7,438)	118,157	123,076	-	96,713
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Restricted funds</b>						
Big Lottery fund	13,628	-	27,672	41,300	-	-
BBC Children in Need	-	-	12,431	12,431	-	-
Hope for Hollie	-	4,785	-	40	-	4,745
Kate Elliot fund	-	2,653	-	-	-	2,653
Mazars	-	-	8,200	8,200	-	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	13,628	7,438	48,303	61,971	-	7,398
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total funds</b>	318,867	-	166,460	185,047	19,438	319,718
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**Purpose of endowment fund**

The fund is expendable and is available to be used, when required, to assist in financing the family care and support service provided to families affected by Niemann-Pick Diseases.

**Purpose of restricted fund**

BBC Children in Need	- funding of support nurse
Big Lottery fund	- family care and interactive support service
Hope for Hollie	- travel fund
Kate Elliot fund	- specialised family support
Mazars	- publications

**Notes to the Financial Statements**  
**For the 8 month period 31 December 2011 (Continued)**

**7. Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Investments	-	-	215,607	215,607
Current assets	128,195	7,398	-	135,593
Current liabilities	( 31,482)	-	-	( 31,482)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Net assets at 31 December 2011	96,713	7,398	215,607	319,718
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
			Period 31/12/11 £	Year 30/4/11 £

**8. Employee Information**

Average number of persons employed  
during the period / year was:

3	2
<u>          </u>	<u>          </u>

Costs

Salaries	38,572	36,555
Social security costs	3,427	3,189
	<u>          </u>	<u>          </u>
	41,999	39,744
	<u>          </u>	<u>          </u>

No staff member is remunerated at a level in excess of £60,000 per annum.

**9. Trustees**

No remuneration was paid to Trustees during the financial year. Trustees are reimbursed travel and administration expenses and this amounted to £1,253.