

**NIEMANN-PICK DISEASE GROUP (UK)**

**CHARITY NO: 1061881**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 APRIL 2011**

**Board of Trustees:** Jim Green (Chairman)  
Janice Brooks  
Bill Owen  
Richard Rogerson  
Richard Brooks  
Dave Roberts  
Helen Carter  
William Evans  
Sue French  
David French

**Co-opted members:** Prof Frances Platt

**Secretary:** Bill Owen

**Treasurer:** Richard Brooks

**Bankers:** H S B C  
53 High Street, Grays, Essex RM17 6NH

**Independent Examiner:** Christopher Spalding C.A.  
James Anderson & Co, Chartered Accountants, Pentland Estate,  
Straiton, Edinburgh EH20 9QH

**Registered Address:** 11 Greenwood Close, Fatfield, Washington, Tyne & Wear NE38 8LR

**Charity Registration No:** 1061881

**Governing Document:** Constitution

**Report of the Trustees  
For the Year ended 30 April 2011**

The Trustees present their report and financial statements for the year ended 30 April 2011

**Structure Governance and Management***Governing Document*

Constitution

*Appointment & Recruitment of new Trustees*

All trustees and office bearers are elected at the AGM. They are volunteers and each takes on responsibilities within the Group to co-ordinate/support an aspect of the Group functions.

*Induction and Training of Trustees*

New trustees are briefed on their legal obligations, the contents of the Constitution, the board and decision making processes, the business plan and the recent financial performance of the charity. During the induction they will meet the other trustees and key members of staff.

*Structure*

The structure of the charity is governed by its constitution and its objects. The Group currently have four employees, two of whom are employed through the Manchester Children's Hospital Trust - Clinical Nurse Specialist and Clinical Research Nurse. The other two employees are the Executive Director and Information Officer. The trustees and all the other supporters of the Group are volunteers.

The Trustees are directly responsible for the effective governance of the charity and for providing appropriate support and guidance and monitoring of all staff and activities. This is carried out in accordance with statutory guidance and legislation as provided by the Charity Commissioners. The Trustees meet on average four occasions a year with at least four additional teleconferences to review reports and to carry out management and financial reviews.

*Risk Management*

The Trustees are satisfied that the major risks to which the charity is exposed have been reviewed and procedures have been established to manage these risks.

**Objects of the Charity**

To relieve sickness amongst families afflicted by Niemann-Pick Disease and any distress which may arise therefrom. To advance the education of such families, interested parties and the general public in all matters concerning the disease as the committee may determine.

**Review of Activities**

What the charity does and what has been achieved in the year is laid out in the charity's annual report of which these accounts form part.

**Financial Review**

The free reserves at 30 April 2011 amounted to £109,070. The Board consider that the aim should be for free reserves to be at a level of expenditure for a year. The income from the endowment fund is available to be used, when required, to assist in financing the family care and support service provided to families affected by Niemann-Pick Diseases.

**Report of the Trustees (Continued)  
For the Year ended 30 April 2011**

**Legal and Administrative Details**

The information relating to Niemann-Pick Disease Group (UK) is contained on page 1.

**Trustees**

The Trustees who served during the year are shown on page 1.

**By Order of the Board of Trustees**

**J Green  
Trustee**

**25 September 2011**

I report on the accounts of the Charity for the year ended 30 April 2011 which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3) (a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7) (b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Spalding C.A. (ICAS)

25 September 2011

James Anderson & Co  
Chartered Accountants  
Pentland Estate  
STRAITON  
Edinburgh  
EH20 9QH

**Statement of Financial Activities  
For the Year ended 30 April 2011**

	Notes	Unrestricted Fund £	Restricted Funds £	Endowment Fund £	Total Funds £	Total 2010 £
<b>Incoming Resources</b>						
Voluntary income		95,783	54,783	-	150,566	124,107
Activities for generating funds		58,047	-	-	58,047	61,173
Investment income		7,830	-	-	7,830	8,044
Income resources from charitable activities		167	12,236	-	12,403	16,550
<b>Total Incoming Resources</b>	<b>2</b>	<u>161,827</u>	<u>67,019</u>	<u>-</u>	<u>228,846</u>	<u>209,874</u>
<b>Resources Expended</b>						
Cost of generating voluntary income		3,106	-	-	3,106	1,696
Costs of charitable activities		121,236	66,677	-	187,913	172,681
Governance costs		6,807	-	-	6,807	4,758
<b>Total Resources Expended</b>	<b>3</b>	<u>131,149</u>	<u>66,677</u>	<u>-</u>	<u>197,826</u>	<u>179,135</u>
<b>Net Incoming Resources before transfers</b>		30,678	342	-	31,020	30,739
Gain / (Loss) on revaluation of investment		-	-	3,211	3,211	( 1,605)
<b>Net movement in funds</b>		<u>30,678</u>	<u>342</u>	<u>3,211</u>	<u>34,231</u>	<u>29,134</u>
<b>Balance brought forward 30 April 2010</b>		<u>78,392</u>	<u>13,286</u>	<u>192,958</u>	<u>284,636</u>	<u>255,502</u>
<b>Balance carried forward 30 April 2011</b>	<b>6</b>	<u>109,070</u>	<u>13,628</u>	<u>196,169</u>	<u>318,867</u>	<u>284,636</u>

**Balance Sheet  
As at 30 April 2011**

	Notes	2011 £	2010 £
<b>Fixed Assets</b>			
Investments – endowment fund	4	<u>196,169</u>	<u>192,958</u>
<b>Current Assets</b>			
Bank		<u>129,162</u>	<u>99,298</u>
<b>Creditors</b>			
Amounts falling due within one year	5	<u>6,464</u>	<u>7,620</u>
<b>Net Assets</b>		<u>318,867</u>	<u>284,636</u>
<b>Funds</b>			
Endowment fund		196,169	192,958
Unrestricted fund		109,070	78,392
Restricted funds		<u>13,628</u>	<u>13,286</u>
	6	<u>318,867</u>	<u>284,636</u>

The financial statements on pages 5 to 10 were approved and signed on behalf of the board of trustees on 25 September 2011.

J Green

Trustee

**Notes to the Financial Statements  
For the Year ended 30 April 2011**

**1. Accounting Policies**

**a) Basis of Accounting**

The charity prepares its accounts on the historical cost basis and in accordance with the Statement of Recommended Practice 2005 – Accounting and Reporting by Charities.

**b) Incoming Resources**

Income is accounted for as received by the charity.

**c) Investments**

Investments are stated at their market value.

**d) Resources Expended**

All expenditure is included on an accruals basis and has been directly attributed to one of the financial categories of resources expended in the Statement of Financial Activities.

<b>2. Incoming Resources</b>	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
<i>Voluntary income</i>		
Membership	65	215
Donations received	60,712	86,058
Donations in kind	102	-
Conference income	34,904	17,048
Big Lottery fund	54,783	13,286
Roald Dahl Foundation	-	2,500
London Law Trust	-	5,000
	<u>150,566</u>	<u>124,107</u>
<i>Activities for generating funds</i>		
Fundraising income	<u>58,047</u>	<u>61,173</u>
<i>Investment income</i>		
Bank interest	81	43
Fixed interest fund distribution	7,749	8,001
	<u>7,830</u>	<u>8,044</u>
<i>Incoming resources from charitable activities</i>		
BBC Children in Need	12,236	15,932
Christmas card sales	167	618
	<u>12,403</u>	<u>16,550</u>
<b>Total Incoming Resources</b>	<u>228,846</u>	<u>209,874</u>



**Note to the Financial Statements  
For the Year ended 30 April 2011 (Continued)**

<b>3. Resources Expended</b>	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
<i>Cost of generating voluntary income</i>		
Fundraising costs	3,106	1,696
	<hr/>	<hr/>
<i>Cost of charitable activities</i>		
Helpline	20,903	1,000
Hollie travel fund	-	9,151
Peter Carlton Jones Award	-	1,000
Research	5,412	9,517
Conference costs	28,861	17,126
Clinical Nurse Specialist & Clinical Research Nurse	69,708	76,431
Executive Director salary	26,646	24,917
Newsletters & leaflets	3,660	4,799
Other administration costs	17,973	15,647
Insurance & subscription	975	586
Information Officer salary	13,097	12,246
Bank charges	678	260
	<hr/>	<hr/>
	187,913	172,681
	<hr/>	<hr/>
<i>Governance costs</i>		
Independent examiner's fee	672	640
Executive & management meetings	6,135	4,118
	<hr/>	<hr/>
	6,807	4,758
	<hr/>	<hr/>
<b>Total Resources Expended</b>	<b>197,826</b>	<b>179,135</b>
	<hr/>	<hr/>
<b>4. Investments – Endowment Fund</b>		
Balance brought forward	192,958	194,563
Increase / (decrease) in value of investment	3,211	( 1,605)
	<hr/>	<hr/>
Market value at 30 April 2011	196,169	192,958
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Historical cost of investments held at 30 April 2011	202,000	202,000
	<hr/>	<hr/>

The investment is 178,335 units in Schroders Charity Fixed Interest Fund and is held in the U.K.

**Note to the Financial Statements  
For the Year ended 30 April 2011 (Continued)**

	2011 £	2010 £
<b>5. Creditors</b>		
Amounts falling due within one year		
Accruals	6,464	7,620

**6. Movement in Funds**

	Balance 1 May 2010 £	Incoming Resources £	Outgoing Resources £	Change on revaluation of investments £	Balance 30 April 2011 £
<b>Endowment fund</b>	192,958	3,211	-	-	196,169
<b>Unrestricted fund</b>	78,392	161,827	( 131,149)	-	109,070
<b>Restricted funds</b>					
Big Lottery fund	13,286	54,783	( 54,441)	-	13,628
BBC Children in Need	-	12,236	( 12,236)	-	-
	13,286	67,019	( 66,677)	-	13,628
<b>Total funds</b>	284,636	232,057	( 197,826)	-	318,867

**Purpose of endowment fund**

The fund is expendable and is available to be used, when required, to assist in financing the family care and support service provided to families affected by Niemann-Pick Diseases.

Note.

The family care and support service has previously been associated with Manchester due to the location of the Clinical Nurse Specialist. Whilst the purpose of the fund remains unchanged, the word Manchester has been removed from the sentence in order to accommodate any future changes in the location of the services provided.

**Purpose of restricted fund**

BBC Children in Need	- funding of support nurse
Big Lottery fund	- family care and interactive support service

**Notes to the Financial Statements**  
**For the Year ended 30 April 2011 (Continued)**

**7. Analysis of net assets between funds**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds £</b>
Investments	-	-	196,169	196,169
Current assets	115,534	13,628	-	129,162
Current liabilities	( 6,464)	-	-	( 6,464)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets at 30 April 2011	109,070	13,628	196,169	318,867
	<hr/>	<hr/>	<hr/>	<hr/>

	<b>2011 £</b>	<b>2010 £</b>
<b>8. Employee Information</b>		
Average number of persons employed during the year was:	2	2
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Costs

Salaries	36,555	34,181
Social security costs	3,189	2,982
	<hr/>	<hr/>
	39,744	37,163
	<hr/>	<hr/>

No staff member is remunerated at a level in excess of £60,000 per annum.

In addition, contributions were paid to the NHS towards the full employment costs for a Clinical Nurse Specialist and a Clinical Research Nurse of £69,708 (2010 £76,431).

**9. Trustees**

No remuneration was paid to Trustees during the financial year. Trustees are reimbursed travel and administration expenses and this amounted to £4,108 (2010: £1,118).